

**BP/USA Leadership Training**  
**Little Rock, Arkansas**  
**Thursday, July 8, 2010**

Our annual leadership training will take place on Thursday morning and afternoon, July 8, 2010, the day before the start of the Annual Gathering. The training is open to anyone who is active in a BP/USA chapter leadership role, including chapter leaders, core group/steering committee members, newsletter editors, treasurers, etc.

We present two separate training “tracks” again this year.

Track I, **Chapter Leadership Basics 101** is open to anyone in BP/USA, but is designed for the leaders of new chapters and new leaders of existing chapters. This track will be one continuous workshop, beginning Thursday morning and running through that afternoon. The workshop will cover a broad range of topics and issues relating to the setting up, organizing, managing, and running of a BP/USA chapter. The topics addressed will include BP/USA History, Chapter Organization, Chapter Finances, Meeting Structure, Creating a Chapter Newsletter, Special Events, Fund Raising, PR, and Outreach to Other Grief Organizations. This track will focus on the “how-to” aspects of running a chapter, and attendees will be provided tools to take back to assist in managing their chapters.

Track II, **Advanced Leadership**, is also open to anyone in BP/USA, but is focused on a series of workshops on specific topics. These topics will include Chapter Fundraising, Chapter Outreach, Planning Special Events, Effective Meeting Facilitation, and How to Publish a Newsletter. This track will take place Thursday afternoon, beginning right after the leadership luncheon.

In addition, as requested by attendees last year, we will schedule two *Open Forum* workshops, one each for larger chapters and smaller chapters featuring presentations by, and discussions with, a panel of chapter leaders.

Track I *Chapter Leadership Basics 101* will begin at 9:00 am on Thursday. We will break at 11:30 am for the *Leadership Luncheon*, and finish by 6:00 pm. Track II *Advanced Leadership* will begin with the *Leadership Luncheon* at 11:30 am, and will also finish at 6:00 pm. Prior registration is required to attend these events. Contact Beverley Hurley for more information at 813-832-3175 or by Email

Please plan to arrive one day early for the Gathering and take advantage of this opportunity to meet with the leadership of other chapters. This is an excellent opportunity to learn from each other and to acquire ideas which can be used in your chapter.

**Critical Information:**

**WHAT:** BP/USA Leadership Training

**WHEN:** Thursday, July 8, 2010  
9:00 am to 6:00 pm *Track I*  
1:00 pm to 6:00 pm *Track II*  
11:30 am to 1:00 pm *Leadership Luncheon*

**WHERE:** Holiday Inn Airport Conference Center, Little Rock, Arkansas

**REGISTRATION:** Prior Registration is required.  
There is no charge for the luncheon and the training.

**CONTACT:** Beverley Hurley  
813-832-3175  
Email